

WOODRIDGE RECREATION ASSOCIATION  
RECREATION BOARD  
**BYLAWS**

**ARTICLE I**

This group shall be known as the RECREATION BOARD of Woodridge Recreation Association authorized by Ordinance No. 2-1954, passed January 13, 1954, in accordance with Ohio State Revised Code No. 755-12 through 755-18 inclusive.

**ARTICLE II**

The officers of this RECREATION BOARD shall consist of a President, Vice President, Treasurer and a Secretary, elected by a majority vote annually at the first meeting in January. They shall not serve in the same office beyond two consecutive term of one year each.

**ARTICLE III**

The annual organizational meeting shall be the third Tuesday in October, or a date otherwise agreed upon by the RECREATION BOARD. Monthly meetings shall be held on the third Tuesday of each month at 7:30 pm, or on a date otherwise agreed to by the RECREATION BOARD. Special meetings may be called by the President or by any three members of the RECREATION BOARD on forty-eight hours notice to all members. Meetings shall be open to the public.

**ARTICLE IV**

For voting purposes, a quorum shall be majority of Board Members. A member may be excused from a meeting by advising the President or Secretary if his/her expected absence in advance of the meeting. An excused absence will constitute a quorum. Two unexcused absences in a given year shall constitute neglect and the President, on motion made and seconded, and upon vote taken and passed by the majority of the RECREATION BOARD, may recommend the Member's resignation from the RECREATION BOARD.

**ARTICLE V**

It shall be the duty of the President, or his/her designee, to reside at all meetings following an order of business with a meeting agenda, as agreed upon by the RECREATION BOARD. Robert's Rules of Order shall prevail on all questions not covered otherwise. The President shall appoint all Committees; report on demand as to the progress of the RECREATION BOARD, lending full cooperation with the Administration and its several departments to the best interests of the recreational movement and in behalf of the citizens of Cuyahoga Falls and Peninsula. The President or his /her designee shall sign all warrants of disbursements. In the absence of the President, the Vice President will preside in the best interests of the office.

**ARTICLE VI**

The Treasurer must be bonded. A resolution shall be passed for any monies to be dispersed from the RECREATION BOARD account. The Treasurer shall have authority to disperse any funds up to an amount of \$500, and any amount over and above \$500 shall require RECREATION BOARD approval and a second signature provided by any one of the Officers of the Board.

**ARTICLE VII**

It shall be the duty of the Secretary to fully record all proceedings of the RECREATION BOARD meetings and submit to each Board member at least seven days before the following meeting and the minutes of the previously recorded meeting and a business agenda for the next scheduled meeting.

**ARTICLE VIII**

Amendments to those Bylaws may be made only at a regular meeting of the RECREATION BOARD by a majority approval of the members present, providing, however that all the members shall be notified by mail at least ten days in advance of the meeting in regard to contemplated amendment.

**OBJECTIVES:**

The objectives of the RECREATION BOARD shall be:

- A. The coordination of body and mind in social activity designed for healthful and recreational wholesome life.
- B. To adopt regulations for use of parks and recreation equipment and to recommend penalties for violation thereof.
- C. To extend services in recreational activity to all age groups collectively and individually, during daylight and evening hours, indoors and outdoors, twelve months of each year.
- D. To provide individual and group guidance in recreation.
- E. To efficiently utilize all community parks and playgrounds, public and school buildings in the zealous promotion of a recreation program conducted in accordance with the best traditions of a vibrant and social life.
- F. To study and apply advanced ideas and research in recreation.
- G. To invest wisely and prudently such monies as are authorized by the RECREATION BOARD, using them exclusively in the promotion of recreational endeavors.

**RELATIONSHIPS:**

The relationships of the RECREATION BOARD shall be:

**TO RECREATION BOARD MEMBERS:**

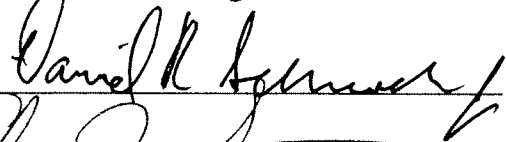
- A. The RECREATION BOARD will require a written financial report of all departmental accounts in March, June, and September of each year.
- B. The RECREATION BOARD will require a written annual report to be submitted at the January meeting to cover the operations of the past year.
- C. The RECREATION BOARD will make periodic inspections of parks and recreation areas and facilities to make sure that they are operated and maintained in a satisfactory condition. It will also make periodic observations of the program.
- D. The RECREATION BOARD will participate actively in the interpretation of the program, objectives and needs.
- E. The RECREATION BOARD will become familiar with the characteristics of a well-balanced community recreation program and give suggestions for planning the program.

**TO OTHER AGENCIES AND THE PUBLIC:**

- A. The RECREATION BOARD will keep in close touch with City and Village departments, and with private agencies concerned with recreation and use of leisure time.
- B. The RECREATION BOARD will make it clear to the public that suggestions and criticisms are welcome and will receive thoughtful consideration.
- C. The RECREATION BOARD will conduct its affairs in a manner that will win public respect and support for the department and guarantee its integrity to the community.
- D. The RECREATION BOARD will be ready to listen to criticism and quick to discern and remedy situations that require correction, either by the RECREATION BOARD or its members.
- E. The RECREATION BOARD will represent the interest of the entire community and not the interests with which individual members may be affiliated.
- F. The RECREATION BOARD will encourage citizen interest and participation by the enlistment of volunteers and the appointment of committees for special projects and in other ways.

Woodridge Recreation Board Members

President: 

Vice President: 

Secretary: 

Treasurer: 

Adopted: 12/15/2010

By: Woodridge Recreation Board